



Application for a Temporary Body Art Studio Permit

Studio Name: _____ Owner Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ E-mail: _____

West Virginia Business License?: Yes No

Current Registration for all Piercers?: Yes No NA

Event Name: _____ Event Location: _____

Event Date(s): _____ Studio Type: Tattoo Body Piercing

Temporary Studio Location:

Permanent Structure Mobile Unit Other – Describe: _____

Are all work tables, benches, chairs, floors, and walls non-absorbable, smooth, and easily cleanable? Yes No

Equipment:

Will any equipment be sterilized on-site? Yes No

If yes, describe sterilization area: _____

Hand Washing:

Location of Hand Washing Station: _____

Location of Rest Room(s): _____

Waste Disposal:

Infections Waste Disposal: _____ Waste Water Disposal: _____

See Page 2 of this application for a list of items that will be required for your Temporary Body Art Permit.

I hereby certify that this application is true and complete to the best of my knowledge. I agree to inform the Health Department if there are any changes to the location, equipment, or set-up listed in this application.

Applicant Signature: _____ Date: _____ Phone #: _____

Applicant Name: _____

Health Department Use Only

Date Received: _____ Fee Paid: _____ Reviewed by: _____ Approved Denied

Permit #: _____ Comments: _____

Temporary Tattoo Studio Checklist

- ✓ West Virginia Business License
- ✓ Hand washing station in work area (or within 25ft of work area if multiple artists)
- ✓ Proper waste water disposal
- ✓ Cleaning and sterilization area provided (sufficient number of sinks/autoclaves if multiple artists)
- ✓ Convenient Restrooms
- ✓ 50ft candles lighting in each work area
- ✓ Infectious waste disposal
- ✓ Worktables, benches, and chairs non-absorbable, smooth, easily cleanable.
- ✓ Floors and walls non-absorbable, smooth, and easily cleanable.
- ✓ Supplies:
 - Gloves
 - Single use razors
 - Single use ink cups
 - Single use needles
 - Single use paper stencils
 - Antimicrobial solution
- ✓ Work area clean and items stored off of the floor if possible
- ✓ All sterilized items date labeled (<6 months)
- ✓ Proper record keeping and after care instructions provided

Additional Requirements for Body Piercing

- ✓ All artists registered with the State
- ✓ Public Notice posted